

## **Minutes of the Annual General Meeting of Bruntsfield Parent Council 3 October 2023**

### **1. Introduction**

- a. The chair welcomed all attendees and noted that a quorum of 11 PC members had been reached as there were 8 current PC members present (excluding proxies).
- b. The minutes of the 2022 AGM were approved.

### **2. Election of the Parent Council (PC)**

- a. The Chair summarised the function of the PC and the vacant positions and the process for electing the PC members for the next academic year.
- b. After consideration of the Office Bearer and Co-opted roles it was determined that there would be 15 positions available for regular members to bring the council membership up to the maximum 27.
- c. The following regular members were proposed and confirmed are as follows:

- i. Ana Garcia
- ii. Anna Doherty
- iii. Anna Wojtczuk
- iv. Jerome Veyret
- v. Cassandra Harrison
- vi. Petros Wallden
- vii. Elma Charalampidou
- viii. Hamish Matheson
- ix. Helen Williams
- x. Kristin Pedroja
- xi. Richard Szabo
- xii. Shanda Doherty
- xiii. Valentina Guerrieri

### **3. Election of Office Bearers**

The following office bearers and co-opted roles were proposed and seconded and duly elected by the meeting:

- a. Chair – Jay Feeney
- b. Vice Chair – Dan Gerard
- c. Secretary - dual role to be held by Kirsty Macintosh and Marilena Papadopoulou
- d. Events Treasurer – Catriona Penny
- e. Events Coordinator – Alison Redpath
- f. Fundraising Officer – Lucy Henderson
- g. Clubs Treasurer - Cindy Coleman
- h. Clubs Organiser - Stefan Santjer
- i. Website Manager – Moria McQueen
- j. Communications Officer- Jenni Fuchs Madine
- k. Health and Safety Officer - AliMcCallum
- l. Class Rep Co-ordinator - Jasper Stocker

#### **4. Accounts**

- a. The Chair confirms that the accounts are still being audited and are not ready for release at the AGM. These will be communicated once finalized.
- b. The Events Treasurer and the Clubs Treasurer highlighted that the audit is work in progress and will be finalised in the coming weeks.
- c. The Chair confirmed that the school will aim to submit any funding applications prior to the next AGM that will be discussed for approval. Funding applications cannot be approved until accounts audits have been completed.

#### **5. Chair's Report**

- a. The Chair thanks the Parent Forum for their continued support.
- b. The Chair highlighted the hard work carried out by the clubs' team, and especially Stefan Santjer's work getting clubs from nothing to what we have today. The Chair presented an update on the future of our Parent Council Clubs, following on from the initial presentation already given at our Parent Council meeting on 14 June 2023.
- c. The Chair noted the success of multiple events organised by the Events Team and thanked the Team and the Parent Forum volunteers for the support. More on the annual events program will be announced in the next PC regular meeting.
- d. The children, with the fantastic contribution from Ramy Habeeb, published for a second year in a row an exciting book called "Bruntsfield Pirates".

#### **6. Constitution**

- a. No amendments to the Constitution were proposed

**There being no other business the AGM closed.**