

Bruntsfield Parent Council AGM

23 September 2020 (via zoom)

MINUTES

1. Introduction

- a. The Chair welcomed everyone to the meeting and noted that a quorum had been reached.
- b. The minutes of the 2019 AGM were approved.

2. Election of the Parent Council (PC)

- a. The Chair summarised the function of the PC and the process for electing the PC for the next academic year.
- b. There were more volunteers for PC positions than positions available and the Chair, in line with the constitution, proposed that the PC positions be determined by lottery and that the outcome be notified to the parent forum as soon as possible. The meeting agreed with this approach.
- c. Anyone who was not elected to the PC was encouraged to stay involved with the PC and to consider other PC roles and volunteering opportunities.

3. Election of Office Bearers

The following office bearers were proposed and seconded and duly elected by the meeting:

- a. Karen Galloway – Chair
- b. Ros Claase – Vice Chair
- c. Jenni Fuchs-Madine – Communications (co-opt)
- d. Jae Fassam – Secretary
- e. Shanda Doherty– Events Treasurer
- f. Deepak Mallikarjuna – Clubs treasurer
- g. Jess Ferguson– Clubs Tech
- h. Alison Jenkins – Clubs Organiser
- i. Jasper Stocker – Class Rep Co-coordinator (co-opt)
- j. Susana Sebastian - Events
- k. Polly Golding – Risk Officer (co-opt)
- l. Ariane Critchley-Morris - Child Protection Officer (co-opt)

4. Accounts

- a. Consolidated accounts for the prior year have been prepared and independently examined.
- b. The Chair took the meeting through the summary of the accounts noting that certain refunds for clubs (totalling around £800) were still to be processed.
- c. The accounts were approved by the meeting

5. Chair's report

The Chair gave her report on the prior year. This is available at [Chair's Update: August 2020 - Bruntsfield Primary Parents Community](#)

6. Constitution

- a. Amendments to the Constitution were proposed by the Chair and the Secretary (as previously notified):
 - i. To formally enable meetings via virtual platforms; and
 - ii. In the event a quorum of any regular meeting is not achieved, to enable OBs to take certain decisions where required for expediency subject to ratification of those decisions at the next quorate meeting.
- b. The amendments were approved by the meeting and the Chair and the Secretary agreed to update the constitution in due course.

There being no other business the AGM closed.