

## **Bruntsfield After School Activity Clubs Update**

### **Current Status**

For the Winter 2017 term the Bruntsfield Parent Council are providing 26 different clubs and over 70 clubs sessions per week, spread between Bruntsfield Primary School, Morningside United Church (MUC) and Christchurch (CC). As has been mentioned many times in meetings, the after clubs run by the Bruntsfield Parent Council are highly regarded throughout the city.

- Gross receipts from club places paid for the upcoming Winter 2017 term were £29,910
- Overheads for the upcoming term are projected at around £6,900 – this includes PayPal fees, MUC and School Doorkeeper pay, MUC escort charges, Kidzcare Management fee, website fees etc.
- Projected tutor costs for the Winter term are £21,000 – leaving around £2,000 for any extra/unexpected expenses incurred over the term
- Typically, further expenses such as refunds for cancelled lessons and extras charged by tutors beyond their contracted pay rate are between 5-10% of the overall tutor costs
- BPS Clubs should continue to hit their target of a small surplus/breaking even over the current school year

### **Kidzcare Agreement**

The Parent Council and School currently has an agreement with Kidzcare Ltd. for them to provide the After-School Club (ASC) within the school and support services to the after-school activity clubs run by the Parent Council. As part of this agreement we receive services from Kidzcare including the provision of emergency care should the need arise in clubs at school or in the MUC (via the doorkeeper which the Parent Council also pays for) and support to gym and swimming clubs.

- Kidzcare have informed us they will no longer provide services as set out in the agreement signed in 2011 between Kidzcare, Bruntsfield Primary School, and the Bruntsfield Parent Council.
- Kidzcare are additionally wanting to increase charges to the Bruntsfield Parent Council for escorting their children to the MUC. The new rate equates to £450 per week of clubs to continue providing the service - currently we pay £103 per week.
- They are also looking for increased financial support for the services they provide within the school – currently we pay £350 per month as a management fee for these services.
- Lastly, they will no longer be providing MUC door keeping from the next school year.
- Each week during the Winter 2017 term there will be around 700 club places provided for children of Bruntsfield Primary. Clubs at the MUC and CC account for around 220 of these club places. Between 50-55 of those club places at MUC per week are filled by children who are also cared for by Kidzcare ASC on that day too.
- It is recommended that if clubs are still running, then from next school year the escort of ASC children to Bruntsfield Parent Council clubs (on-site and off-site) becomes an arrangement between the ASC provider and the carers of children enrolled in their care on that day (as is the case with Skool is Out). Other options would be an increase of club fees by 50p per class across all clubs, or £2 per class per child doing clubs at the MUC.

### **The Future of Bruntsfield Parent Council Clubs**

- For clubs to continue beyond the summer term there is also a need for a new solution to be found which enables the parent council to pay for the services of doorkeepers and emergency care without becoming an employer.

- Any solution would require the support of either the school or a third-party organisation. The Parent Council has been unable to secure this support yet.
- Have we bitten off more than we can chew? Running a reduced programme of clubs just within the school would help to reduce some of the current and future headaches and costs of supporting the clubs and providing door keeping and emergency care at multiple venues.

### **Club Expense Policy**

There has been a policy in place informally for a while now regarding club expenses, but we would like to put it on record and ensure it is placed on the Bruntsfield Parent Council website and in tutor contracts moving forward.

- Expenses of up to £50 a term incurred in the operation of running a club can be invoiced to the Clubs Treasurer and paid immediately.
- Expenses between £50-300 will be referred to the club finance team (or club co-ordinators in the event of there being no club finance team) for approval.
- Expenses beyond £300 must be approved by the Bruntsfield Parent Council at a meeting.
- Additionally, tutors who anticipate expenses of £50 beyond their standard tutoring costs should inform the treasurer and club co-ordinators in advance of these expenses where possible.